



Christine Duncan's Heritage Academy Health & Safety School Re-Entry Plan



The Christine Duncan's Heritage Academy Nursing and Health Services Department provides recommendations and best practices to ensure a safe and successful re-entry to the school system. During this time of pandemic, the CDHA Nursing Staff understands collaboration and coordination between CDHA, NMDOH, and NMPED while utilizing best practice models can mitigate and slow the spread of COVID-19 to reduce potential transmission to students, families, and staff.

The CDHA will follow the recommended guidelines and protocols established by NMDOH and NMPED based on CDC recommendations. Guidance provided to students, family and staff will follow these guidelines. There will be times when students and staff will exhibit the signs and symptoms of COVID-19 during the school day or an individual may report exposure or a positive COVID-19 test. When these instances occur, the Director of Nursing and Health Services and/or Coordinator of Nursing will be informed of the situation and recommended guidelines will be adhered to. *"It is impossible to avoid all risk of virus transmission in the return to school, but we have the power to greatly minimize the potential for illness if we commit to taking reasonable precautions to contain the virus."* Ryan Stewart, ED.L.D., Secretary of Education, State of New Mexico.

The CDHA Nursing Department will be the bridge between the academic, social & emotional effects and the health and safety of students and staff.

CDHA will follow the remote model to begin the school year. NMPED initially asked school districts to follow a hybrid model. The earliest the school would follow the hybrid model would be September 8, 2020 pending public orders.

The CDHA Re-entry Plan is subject to change depending on the spread of the coronavirus and revised public health orders. Please do your part – wear a mask, practice social distancing, wash your hands – so we can slow the spread of the virus and get our students back in school where they belong.

**Disclaimer: This document was originally developed by the Gadsden Independent School District (GISD) and revised to meet the needs of Christine Duncan's Heritage Academy. Special thanks to GISD.*



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July 22, 2020

The following resources and links are threaded within this document.

Resources:

CDHA Forms:

<p>CDC Guidance (Masks) https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html</p> <p>CDC Considerations for Schools CDC Coping With Stress CDC Drinking Water CDC Hand Hygiene Recommendations CDC Handwashing: Clean Hands Saves Lives CDC What Bus Operators Need To Know Head Lice NM Department of Health Coronavirus Updates NM Environment Dept. Resources for COVID-19 NMDOH Immunization Requirements NMDOH: Exemption from Immunization Information/Form NMDOH: New Mexico Immunization Authority Letter NMDOH Mask Guidance for Youth and Children NMPED Reentry Guidance OSHA Guidance on Preparing Workplaces for COVID-19</p>	<p>CDHA Employee Flow Sheet</p> <p>CDHA Reentry Communication Plan</p> <p>CDHA Facilities Reopening Plan https://docs.google.com/document/d/1m1omZx9WMbZYzL27mxD71EdFL5poGLs5/edit</p> <p>CDHA Transportation Plan https://docs.google.com/document/d/1Xix3RbzKf30sx6gGHZ-tZJMOMcSDws7VVJi4jNpWqj8/edit</p> <p>CDHA Staff Survey July 2020 https://docs.google.com/forms/d/e/1FAIpQLSfkGIGAIr6siRYM39O57n25Duday7blMqQukFFKVYg3x8v6wQ/viewform?usp=pp_url</p> <p>CDHA Employee Health Screening https://docs.google.com/forms/d/e/1FAIpQLSfM9Xg-</p>
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[The New 3 R's: Helping Children Thrive During the Pandemic and Beyond](#)

[4NMO-8wJXA_m0l3L_zwyxCxaTyNbN1s7P1i3XvJpSA/viewform](#)

[CDHA Student Health Screening](#)

https://docs.google.com/forms/d/e/1FAIpQLSeFy3LX-eFPBmSnsY9lgSIRjzxFCLtns7j_tHnn0r2pNM-1ag/viewform

[CDHA Employee Self-Reporting COVID-19](#)

https://docs.google.com/forms/d/e/1FAIpQLSfIdxWZjlZ4WeB4XDFgA4NQVGelRazgc5OPtdi6lKcfSs1Hfg/viewform?usp=pp_url

[CDHA Employee Self Reporting Travel or Visiting Guest](#)

https://docs.google.com/forms/d/e/1FAIpQLSfyjoUdlsMh-Dyc0VvPkcohxYEIodZ2_v--34shLY8MU0Fgbg/viewform?usp=pp_url

[CDHA Student Self Reporting Travel or Visiting Guest](#)

https://docs.google.com/forms/d/e/1FAIpQLSelbfn9Q2I0eYmM3_NmzaYVig_q4YcSErIGP85pkLHP8U4okg/viewform

[CDHA SPED Reopening Scenario B1](#)

<https://docs.google.com/document/d/1LjdMy4qdnkoT3zvBEDhgZod7dU-Wjr-X/edit>



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Topic	Recommendations	Equipment/supplies needs
NMPED Reentry Guidance - Health Requirements for Reentry	<ol style="list-style-type: none">1. To begin, all districts and schools across the state will be able to operate strictly according to hybrid guidelines after Sept. 8. The Department of Health and Medical Advisory Team will regularly assess rates of the spread of COVID-19. Districts and schools will then follow the appropriate guidelines based on the designated safe reentry category.2. Schools must participate in a surveillance and rapid response testing program for all staff.3. Schools must adhere to the social distancing requirements of their designated category.4. Schools should avoid large group gatherings.5. Face coverings are required for all students and staff except while eating, drinking and exercising, with limited exceptions for students or staff who have medical reasons for not being able to wear a mask or face shield.6. All staff must be screened on a daily basis, including a temperature check and review of potential symptoms. All sites must work with state and local health officials to have a plan for contact tracing. While not required, this is also recommended for students. <p>NMPED Reentry Guidance (pg.5)</p>	
Communication and Collaboration with NMDOH	<ul style="list-style-type: none">● Dr. Gene Marciniak, NMDOH Southwest Region Medical Officer● Melissa Limon, Border Health Epidemiologist <p>NMPED Requirements for Reentry #1, pg 5</p>	



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Communication within the School and District related to COVID-19	Communication in CDHA related to COVID-19 will use the CDHA Reentry Communication Plan.	
Communication with Parent/Guardian	<p>Information will be posted on the CDHA website:</p> <ul style="list-style-type: none">● Specific school information● District updates● Health and Safety● COVID-19 related information <p>Parent/guardian education</p> <ul style="list-style-type: none">● COVID-19 (PPE, Masks, Social distancing)● When should your child remain at home due to illness?● Resources● Handwashing vs hand sanitizer● What should your child bring to school (mask, full water bottle, hand sanitizer, school supplies) <p>CDHA will use SYNERGY for two-way communication with parents and Robo Call Automated Messenger for one-way communication, such as:</p> <ul style="list-style-type: none">● Specific information related to a school<ul style="list-style-type: none">○ COVID-19<ul style="list-style-type: none">■ Updates related to classroom/area/school closure■ Reported cases impacting a classroom/area/school○ Meetings with parents○ School information	
Visitors / Volunteers	A visitor is defined as an individual, who is not a student, staff or an employee of CDHA or Contracted individuals such as Charter Schools Nursing Services, Canteen, Bilingual Multicultural Educational Services, etc.	



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- CDHA Employees not assigned to the building must continue to sign in or call the campus upon arrival. Please carry your own pen to sign in.
- Campus visits should be limited to essential school business.
- When visits require face-to-face interaction only one (1) individual will be permitted to conduct the business.
- Parents arriving to pick up their child will be required to use the designated area for student pick up and wear a mask when out of the vehicle.

Parent/Guardian visits to the School

- When a parent /guardian is called with a request to pick up their sick child from the school, the parent/guardian will be asked to:
 - Provide identification.
 - Provide answers to a series of health-related questions, via the phone, to determine the possibility of a COVID-19 infection in their child or a member of the family.
 - Parents of students presenting with signs and symptoms of COVID-19 / Influenza or other Infectious disease will not be allowed to enter the school campus. Parents will be asked to call the office on arrival and remain in their car for further instructions. The student will be brought to the parent by a staff member or the parent will be asked to meet the staff member at the school door.
- **Parents wanting to visit the school:**
 - All visits should be conducted online to the greatest extent possible.

Signage Needed

Stating one parent/guardian will be permitted.

Call the office upon arrival and please wait in car



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- When a face-to-face meeting is necessary prior administrative approval and scheduling will be required.
- The parent/guardian will be required to answer a series of health-related questions, on the phone, to determine the possibility of COVID-19 infection.
 - Parents of students presenting with signs and symptoms of COVID-19 will not be allowed to enter the school campus.
- Provide identification.
- MUST WEAR A MASK and use hand sanitizer upon entering the school or office.
- Meet with the designated school employee in the school/district lobby area.
- Parents wanting to pick-up their child will be provided instructions to wait in the car or be instructed to meet their child in the designated pick-up area.

- **Campus Internship / Interagency collaborators**

- Include: Student Teachers, Student Nurses, Related Service Provider Interns, NMDOH Dental Hygienist, Lions Vision Screening, Outside Agency Mental Health Providers, Law Enforcement Officers, CYFD personnel, etc.
- Must be pre-approved by CDHA Administration with proper notification to School Administrator.
- Campus Visitors who have received approval must follow CDHA Protocols and Guidelines related to COVID-19 and must wear appropriate PPE.
 - Face masks must be worn while on the campus.
- Student Cadets per CDC / NMDOH guidelines.



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	<ul style="list-style-type: none">● Volunteers<ul style="list-style-type: none">○ Volunteers in the school setting will not be permitted during the COVID-19 Pandemic.	
Student Pick Up	<p>At the end of the school day:</p> <ul style="list-style-type: none">● Parents will be required to wait in their vehicles when arriving to pick up their child at the end of the school day.● Parents WILL NOT be permitted to enter the building, unless approved by the Campus Administrator. <p>Parents wanting to pick up students earlier for outside appointments must submit a request to the front office staff.</p> <ul style="list-style-type: none">● Parents will need to call the school office to notify the staff of their arrival.● Parents will need to wait at the front entrance OR pick up their child at the designated student pick up area.	
Transportation	<p>Student Transportation Plan https://docs.google.com/document/d/1Xix3RbzKf30sx6gGHZ-tZJMOMcSDws7VVJi4jNpWqj8/edit (Student Transportation Plan) NMPED Requirements for Reentry #7, pg 5 CDC What Bus Operators Need To Know</p>	
Facilities	<p>CDHA Facilities Reopening</p>	
Health Education	<p>Students: On day 1 and 2 of the School Year all students will receive the following, age appropriate, health related trainings:</p> <ol style="list-style-type: none">1. Hand washing / hand hygiene2. Airborne Particles (covering cough, sneeze)3. PPE (what it looks like, why it is used, wearing a mask)4. How to ride the bus and wear a mask	<ol style="list-style-type: none">1. Adequate time to provide the training2. Access to computer3. Learning platform will be online4. Standard Trainings developed



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<p>Health Education Staff</p>	<ol style="list-style-type: none"> 5. COVID-19 signs and symptoms 6. Staying home: When sick or a member of the household is sick 7. Isolation vs Quarantine 8. How to use the student daily health assessment tool / Touching Base 9. Learning how to recognize your physical needs 10. Recognizing social and emotional health needs 11. Who do I talk to when I need help or am afraid? 12. Taking Responsibility: Everybody is responsible for picking up and cleaning up after themselves 13. Adequate hydration: Drinking water. 14. Grieving: What have we lost? <p>Staff: All Staff will receive the following health related trainings to be completed the first week of the contract year:</p> <ol style="list-style-type: none"> 1. Blood-borne pathogens 2. Hand washing / hygiene protocol and frequency 3. Airborne Particles (covering cough, sneeze) 4. PPE – what is appropriate for my job and why do I need to wear a mask, gloves, gown, shield 5. Recognizing the signs and symptoms of COVID-19 6. Staying home when you are sick or a member of the household is sick 7. Employee contact tracing: isolation vs quarantine (when and why) 8. Employee Health Screening: how, when, and why 9. Recognizing the physical needs or limitations of our students 10. Recognizing the social and emotional health needs (fear, stress, grieving, anxiety, suicidal, etc.) of our students 11. Suicide Prevention Training 12. Resources for students and families in need: Procedures for getting my 	<ol style="list-style-type: none"> 1. Adequate time to provide the training 2. Access to computer 3. Learning platform will be online 4. Standard Trainings developed/ selected by the CDHA Nursing Department
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	<p>student assistance. What type of assistance is available?</p> <ol style="list-style-type: none">13. Responsibility for your space and classroom (cleaning up after yourself)14. Process for and when to send a student to the health office15. Recognizing signs and symptoms of child abuse (Neglect, Physical, Emotional & Sexual Abuse)16. Grieving: How does it affect our students, classroom and school17. See Something Say Something18. Nursing Specific:<ol style="list-style-type: none">a. How to safely work in both the clean and contaminated areas.b. Donning and doffing PPEc. Keeping yourself safe while working with COVID-19.d. Diabetes Managemente. Google training	
Social Distancing	<p>Schools must adhere to the social distancing requirements of their designated category. NMPED Requirements for Reentry #3, pg 5</p> <p>At times, students and staff may not be able to maintain social distancing due to student specific needs.</p> <ul style="list-style-type: none">● Students and staff will make every effort to maintain 6 ft or greater from each other. This means when in line, spacing between desks, talking among peers and eating meals.● Mass gatherings are prohibited in NM. Guidelines will continue to change as the guidelines are relaxed.<ul style="list-style-type: none">○ Currently, groups may not congregate for training and activities.○ Schools should avoid large group gatherings. NMPED Requirements for Reentry #4, pg 5	<p>Option 1: Cardboard dividers (students could decorate their divider and it could be sprayed lightly with a disinfectant spray at the end of each day)</p> <p>Option 2: Students will be seated to optimize social distancing.</p> <p>All teachers will be furnished with:</p> <ul style="list-style-type: none">● Face shields● Clear masks● Face Masks



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	<p>CDHA will follow the guidelines established by the NMDOH / CDC for social distancing to the best of our ability.</p> <ul style="list-style-type: none"> ● In a school setting, social distancing may not always be possible. Teachers and staff will work with the students to help them maintain adequate social distance. <ul style="list-style-type: none"> ○ Schools are social by nature and interactions among students and with staff has been part of the educational process; social distancing is new for many students, especially our younger population. ○ Social distancing will be difficult for many of our students. The health, safety, and educational needs of the students may require times when maintaining social distancing is not possible. ● Teachers and staff are requested to: <ul style="list-style-type: none"> ○ Phone/text/radio/e-mail the front office staff or the Nursing office staff prior to sending a student or visiting these areas <ol style="list-style-type: none"> 1. The purpose of this is to ensure adequate social distancing and to safely assist students and staff. 	
<p>Contact Tracing for CDHA Employees</p> <p>Human Resources Dept., Finance Dept., and Nursing and Health Services Dept.</p>	<p>Family and Medical Leave Expansion Act (FMLLEA):</p> <ul style="list-style-type: none"> ● Expands coverage to caring for a child under age 18 whose school or child care provider is closed or provider unavailable due to COVID-19 and the employee is unable to work or telework. (includes a child over 18 incapable of self-care because of mental or physical disability) ● Eligible employees – employed for 30 days ● Qualifying indicators to determine who qualifies as a child care provider (refer to act) 	



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- If spouse or other care provider also at home – employee not eligible if there is suitable individual to provide care
- First 10 days is unpaid – employee may elect to use accrued leave
- After 10 days through 12 weeks, receive 2/3 of regular rate up to \$200/day – Max \$10,000
- Leave paid by employer – not employee's accrued leave
- Right to employer to require use of accrued annual/general leave or comp time (flex time) to supplement pay to full earnings – employer choice (not employee)
- Employee, if foreseeable, provide the employer with notice “as is practicable.” (use current procedure)
- If employee has utilized some FMLA, eligible for remainder of 12 weeks
- If employee utilized all of FMLA, not eligible (we have been using fiscal year)
- Exceptions to act: Emergency Responder & Health Care Provider (see act)

Emergency Sick Leave Act (ESLA):

- All employees -immediate qualification
- Applies to:
 - Employee quarantined or isolated by order
 - Employee's health care provider recommends self-quarantine for COVID-19 concerns
 - Employee has COVID-19 symptoms & is seeking treatment/diagnosis
 - Employee caring for someone under Bullet 1 (under FMLEA)
 - Employee caring for son or daughter under age 18 whose school or child care provide is closed or unavailable due to COVID-19



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- Employee has substantially similar condition

Paid benefits

- Full-time employees – 80 hours for 2 weeks
- Part-time – average hours worked for 2 weeks period
- Bullet 1-3 under “Applies” \$511/day and \$2000 total
- Bullet 4-6 under “Applies” 2/3 of pay, max \$200/day -\$2000 total – employer option can supplement accrued leave

Remaining week of FMLA (employee has used FMLA during school year)

- Regular FMLA, if applicable
- Used all FMLA, employee is still entitled to 2 week of Emergency Sick Leave
- FMLA to care for child school closure or child care closed – 2/3 pay up to \$10,000 (\$12,000 max)
- Employer option can supplement accrued leave
- Employee right to this leave first before imposing other accrued leave

Both acts require documentation similar to FMLA

Under Americans with Disability Act (ADA) – Confirmed with D. Holcolmb

- Employer right to take temperature of employee – ensure confidentiality
- Employer right to ask if experiencing symptoms of COVID-19
- Employer right to require employee to stay home if experiencing COVID-19 symptoms or returned from travel to specified location.
- Employer right to require return to work release



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	<p>Intermittent Leave - under expansion:</p> <ul style="list-style-type: none">• Allowable if employee and employer agree (This will be consuming to track if we approve)• Must also agree on increments (of leave)• Flexibility with telework• Limited to leave to care for son or daughter• Not applicable to employee taking leave for any other reasons under expansion when employee is also reporting to the worksite due to high risk of spreading COVID-19 <p>When an individual has reported possible exposure to COVID-19, positive (+) test for COVID-19 the following will be used.</p> <p>CDHA Employee Flow Sheet CDHA Employee Self-Reporting COVID-19 CDHA Employee Self Reporting Travel or Visiting Guest Related to COVID-19</p> <p>NMPED Requirements for Reentry # 2, #6, pg.5</p>	
Employees	<p>Employees will be required to assume responsibility for:</p> <ul style="list-style-type: none">• Completing CDHA Staff Survey July 2020• Not coming to work ill• Completing the CDHA Employee Health Screening prior to entering the school building. CDHA Employee Health Screening; NMPED Requirements for Reentry #6, pg 5<ul style="list-style-type: none">○ The Principal and the School Nurse will have access to the information provided on the Health Screening	



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- All staff will be required to have their temperature taken prior to arriving at the school setting. Temperatures must be recorded in the CDHA Employee Daily Health Assessment Form.
 - Staff with a temperature of 99.9 °F or arriving sick will not be allowed to enter the school building and will be sent home immediately.
- Reporting COVID-19 symptoms using CDHA Self-Reporting Form on the CDHA Website. CDHA Employee Self-Reporting Quarantine or Pending Results of COVID-19
- Travel 100 miles or greater outside district boundaries using CDHA Self-Reporting Form on the CDHA Website. [CDHA Employee Self-Reporting Travel or Visiting House Guest – COVID 19](#)
- Practicing COVID-19 safe practices (social distancing, not eating in groups, handwashing)
- Wearing Face Masks following NMPED/NMDOH guidelines [NMPED Requirements for Reentry #5, pg 5](#)
- Wearing additional PPE as appropriate for work setting
- Completing mandated trainings
- Teachers and Staff will NOT be allowed to congregate outside their assigned areas in groups of more than two.
 - Social distancing must be followed when meeting with another individual (student or staff) and a mask must be worn. (This includes eating together, visiting, working together, helping another.) [NMPED Requirements for Reentry #4, pg 5](#)
- Per NM PED Reentry Guidelines, “schools must participate in a surveillance and rapid response testing program for all staff.” Random COVID-19 testing will occur for CDHA staff in coordination with NM DOH and LCDF - SBHC. [NMPED Requirements for Reentry #2, pg 5](#)



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Employee Health General	<p>When there is a health-related concern at the School or other outlying area contact the nearest school nurse. If the situation is a medical emergency immediately call 911. When in doubt call 911.</p> <p>Possible Exposure to COVID-19/ Positive Test Result of COVID-19/ Travel or visitors outside 100 mile area</p> <ul style="list-style-type: none">● Contact Nursing Department Office● Complete Employee Health Questionnaire related to illness or travel● Reporting COVID-19 symptoms using CDHA Self-Reporting Form on the CDHA Website.● Travel 100 miles or greater outside district boundaries using CDHA Self-Reporting Form on the CDHA Website.	
Personal Protective Equipment PPE	<p>Employees who may be exposed to bodily fluids will be provided PPE to meet the needs of their level of exposure:</p> <ul style="list-style-type: none">● N95 Face Masks● Face Shields● Gowns● Nitrile / strong gloves <p>All employees must wear:</p> <ul style="list-style-type: none">● Face Masks NMPED Requirements for Reentry #5, pg 5● PPE as per job requirement <p>Students must wear:</p> <ul style="list-style-type: none">● Face masks NMPED Requirements for Reentry #5, pg 5 <p>Individuals on the school campus must:</p> <ul style="list-style-type: none">● Wear a face mask NMPED Requirements for Reentry #5, pg 5● Complete a health survey related to COVID-19	



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School Cleaning & Sanitizing	<p>District buildings and schools will be cleaned and sanitized following:</p> <ul style="list-style-type: none">● CDHA Protocols following CDC/OSHA guidelines<ul style="list-style-type: none">○ CDC Considerations for Schools○ NM Environment Dept. Resources for COVID-19○ OSHA Guidance on Preparing Workplaces for COVID-19● CDHA Facilities Reopening● Specific campus needs as it pertains to Special Education Needs● Special attention paid to high contact areas <p>Staff and Students</p> <ul style="list-style-type: none">● Participate in daily cleaning and sanitizing personal areas as part of the daily routines and transitions	<p>PPD will provide cleaning supplies for each area</p> <p>Students are requested to bring hand sanitizer and Clorox type disinfectant wipes</p>
Multi-use office and Equipment Use	<p>Each employee is responsible for:</p> <p>Cleaning/wiping down common school equipment/materials before and after each use</p> <ul style="list-style-type: none">● Practicing social distancing when waiting in line to use a piece of equipment/material; maintain a distance of 6 ft or greater● Utilizing the phone to call/text or email for communication purposes with front office personnel, administration or other staff.<ul style="list-style-type: none">○ Do not come to the office area without making prior arrangements.	
School Safety Drills	<p>The NM Legislators passed a bill in 2019 relating to the "School Safety Drill Requirements". Senate Bill (SB) 147 has two versions attached for your information.</p> <p>Schools are required to run a drill once a week for the first four weeks, each school shall conduct one shelter in place with explanation of preparation to respond to an active shooter (lock down or "Run, Hide, Fight"), one evacuation drill and two fire drills.</p>	



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	<p>During the rest of the school year, each school shall conduct at least four more emergency drills, at least two of which shall be a fire drill.</p> <p>Due to the COVID 19 situation, we will be doing the following four drills starting in August 2020, until further notice, since the main purpose is to get the students and staff to a safe location in case of a fire in a controlled manner.</p> <p><i>No evacuation drill will be conducted this year. If an evacuation becomes necessary, each site will follow last year's plan.</i></p> <p>The fire drills will be done on a schedule put together by the School Administration.</p> <p>The teachers will conduct the fire drill as scheduled and go through the process of how to exit, where to exit, and how to re-enter the building.</p> <p>Week 1: Shelter in place (once for each group) Week 2: Fire drill (once for each group) or Shelter in place (once for each group), depends on number of teachers at your site Week 3: Fire drill (once for each group) Week 4: Fire drill (once for each group)</p>	
<p>Signs / Posters for Schools and CDHA Buildings</p>	<p>COVID-19 related signage</p> <ul style="list-style-type: none"> ● Department of Health / CDC signs should be placed in highly visible locations that promote everyday protective measures and disease prevention behaviors ● Common Areas Restricted At This Time <ul style="list-style-type: none"> ○ No admission ● Visitor <ul style="list-style-type: none"> ○ Please call the front office upon arrival 	<p>Committee will select common signage to be used</p> <ul style="list-style-type: none"> ● Obtain signs ● Post signs in visible locations ● Principals requested a sign asking parents to call when



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	<ul style="list-style-type: none"> ○ Remain in your car ○ Stating one parent/guardian may enter 	<p>they have arrived and wait for further instructions from the office.</p> <p>(CDC & NMDOH have free signs)</p>
<p>Student Health</p>	<p>Students and Parents/Guardians, we need your assistance and request the following:</p> <ul style="list-style-type: none"> ● DO Not send students to the bus stop or school when they are sick <ul style="list-style-type: none"> ○ If your child has allergy, cold or flu-like symptoms: <i>cough; congestion' runny nose; body/muscle aches; new loss of taste or smell sensation; fatigue; vomiting; diarrhea, or a temperature greater than 99.9 °F</i> keep your child at home. Parents/Guardians should contact their primary provider or nurse hotline to discuss these symptoms. ● Report student or family related COVID-19 symptoms to the school nurse or using the for on the website CDHA Student COVID-19/Travel Reporting Form ● Report student travel greater than 100 miles outside district boundaries or travel to another country using the CDHA Student COVID-19/Travel Reporting Form ● Performing a health related self-assessment prior to arriving on the school campus. <p style="text-align: center;">NMPED Requirements for Reentry #6, pg 5</p> <p>Face Masks NMPED Requirements for Reentry # 5, pg 5</p> <ul style="list-style-type: none"> ● Face coverings are required for all students and staff except while eating, drinking and exercising, with limited exceptions for students or staff who have medical reasons for not being able to wear a mask or face shield. CDC Guidance ● Children between the ages of 3 and 5 must be supervised if they are wearing a mask. Providers should use their best judgment on when to 	



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	<p>remove a mask if it is creating discomfort or resulting in a child touching their face frequently. If a child cannot remove the mask on their own, without assistance, even if they are over the age of 3, they should not wear a mask. All students who are able will wear a mask, exceptions may include students with:</p> <ul style="list-style-type: none">○ Sensory issues○ Respiratory impairments, such as: asthma, excessive drooling, tracheotomy, etc.○ Orthopaedical issues○ Intellectual disabilities that have difficulty comprehending the importance of the mask○ Intermittent behavioral issues○ Students who do not have the ability to put on and take off a mask should not wear a mask○ Any other condition, where wearing a facial mask, would impede their ability to participate in the educational setting <p style="text-align: center;">NMDOH Mask Guidance for Children and Youth</p> <ul style="list-style-type: none">● Practicing COVID-19 safe practices (social distancing, not eating in groups, handwashing)● Complete student trainings	
Handwashing & hand sanitizing	<p>Handwashing and hand sanitizing are an essential component to mitigate COVID-19 infections. Handwashing/hand sanitizing should occur numerous times during the school day to include, but not limited to:</p> <ul style="list-style-type: none">● Upon arrival to the school campus● Every sixty (60) minutes throughout the school day● Before and after meals● After recess or play● After coughing, sneezing, or picking up trash	<p>Needs:</p> <ol style="list-style-type: none">1. Time allotted throughout the school day.2. Soap / water3. Hand sanitizer



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	<ul style="list-style-type: none">• After using the restroom <p>When soap and water is not readily available hand sanitizer is a viable alternative.</p> <p>CDC Hand Hygiene Recommendations CDC Handwashing: Clean Hands Save Lives</p>	
Water	<p>Water is an essential component to the health and wellness of students and staff. Students will be allowed and encouraged to:</p> <ul style="list-style-type: none">• Bring a bottle of water from home• Take water breaks and encourage hydration as needed• Water bottles can be refilled from faucet<ul style="list-style-type: none">○ Extra water bottles will be supplied by each school○ SNP is looking at providing 1 bottle of water with lunch <p>CDC Drinking Water</p>	<p>Water fountains will <u>not</u> be available.</p> <ol style="list-style-type: none">1. Students and staff to bring water from home2. Campus will provide
Student Nutrition Program	<p>Sanitary guidelines will be followed based on the NM Environmental Department and PED Student Wellness.</p> <p>CDHA will follow the guidelines established by NMPED. NMPED Serving Meal Guidance, pg 15</p> <p>Options may include:</p> <ol style="list-style-type: none">1. Meals will be served and eaten in classrooms<ol style="list-style-type: none">a. Lunchb. Delivery to classroom or student pick-up will be determined by each Campus Administrator to meet the needs of each campus.<ol style="list-style-type: none">i. Data entry clerk / attendance clerk will provide student numbers to the cafeteria manager daily.<ol style="list-style-type: none">1. 9:00 Elementary2. 10:00 Secondaryii. Teachers responsible for classroom rosters of mealsiii. Large trash cans for designated areas. Classrooms will bag and carry waste to designated trash cans.	



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- iv. Teachers, Instructional Assistants and students will be responsible for cleaning up their space
- v. Frequent and on-going communication between cafeteria manager and Principal/Assistant Principal

OR

2. Meals will be served:

- Modified cafeteria dining for those eating in the school
 - One direction pathway
 - Students eat facing the same direction
 - Spacing 6 ft apart
- Middle/High school students may eat in an outside eating area, providing social distancing is maintained and school staff are available to supervise.
- Grab-n-Go lunches for those participating in online education
[NMPED Serving Meal Guidance, pg 15](#)
- Pre-K
 - Adult must serve, students will no longer be able to serve themselves, due to possible utensil contamination.
 - Social distancing must be maintained while eating with a minimum distance of 6 ft apart.
 - Alternative meal distribution may be provided; such as, take home lunches

Breakfast being provided at the end of the day for the next day.

- This is an option if the waivers are extended, if the waiver is not extended, meals will need to be served in the am.
 - SNP would be able to provide a Grab-n-Go option for students
 - Schedules of staff would need to be adjusted to meet this option
 - Work with HR to see if possible
 - SNP has contracted hours not set hours



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	<ul style="list-style-type: none">■ Lunch may need to be prepared prior to breakfast <p>Bottle of Water</p> <ul style="list-style-type: none">● Provided with the lunch meal <p>Special Diets</p> <ul style="list-style-type: none">● Provided when the student is attending school on campus <p>SNP employees will be required to wear:</p> <ul style="list-style-type: none">● Face mask while on the school campus● Gloves when preparing and serving meals● Face shields during food distribution	
Nursing Office Spaces	<p>Each school will establish</p> <ul style="list-style-type: none">● A “clean” health room area (current nursing office)● Infectious area (closest staff lounge to the nursing office with a sink and preferably a restroom)	
Students and Staff Illness General (non-COVID-19)	<p>When a student or staff member arrives to the Clean Nursing Office ill the following will occur:</p> <ul style="list-style-type: none">● Immediate isolation will occur until a determination is made by the school nurse.● Assessment and evaluation by the school nurse● Sent home when it is determined the individual is too ill to participate in school activities● A 911 call will be placed, requesting an ambulance, for situations which are deemed to be life-threatening in nature.	<p>Teachers need to notify/call the School Nurse prior to sending a student. (phone, radio)</p> <p>Students with scheduled arrival times will be permitted to come to the Nursing Office without a prior phone call</p>
Students and Staff Illness presenting with signs and symptoms of COVID-19		



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	<p>When a student or staff member arrives to the Infectious Nursing Office ill and it has been determined the signs and symptoms the individual presents are of possible COVID-19 nature the following will occur:</p> <ul style="list-style-type: none"> ● Individuals will remain isolated until leaving campus. ● Students: Parent/guardian of student will be notified immediately with a request for immediate pick up from the school setting. ● Staff: Campus Administrator will be notified immediately for immediate release from the school campus. ● Personal belongings will be brought to the Nursing Office for the individual. ● School Nurse will gather COVID-19 contact information related to the school setting. ● School Nurse will recommend COVID-19 testing or stay at home isolation based on NMDOH/CDC guidelines. <p>Students & Staff tested for COVID-19 must receive NMDOH clearance to return OR have isolated for the appropriate time and be without signs & symptoms following NMDOH guidelines.</p> <p>NMPED When becomes sick at school, Reentry Guidelines, pg 21.</p>	
<p>Case or Outbreak of COVID-19 on a school campus</p>	<p><i>WHEN A CHILD, STAFF MEMBER OR VISITOR BECOMES SICK AT SCHOOL:</i> NMPED When becomes sick at school, Reentry Guidelines, pg 21. <i>.District/School Considerations:</i></p> <ul style="list-style-type: none"> ● <i>Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms.</i> ● <i>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people. See: What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID19 Infection.</i> 	



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- *Establish procedures for safely transporting anyone who is sick home or to a healthcare facility.*
- *Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.*
- *Close off school building if used by a COVID-19 positive sick person and do not use before cleaning and disinfection.*
- *Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.*
- *Advise sick staff members and children not to return until they have met NMDOH criteria to discontinue home isolation.*
- *Inform those who have had close contact to a person diagnosed with COVID-19 to stay home and follow NMDOH guidance if symptoms develop. If a person does not have symptoms, follow appropriate NMDOH guidance for home quarantine.*
- *Contact NMDOH to activate contact tracing.*

CDHA Nursing Administration will work closely with Dr. Gene Marciniak, NMDOH, to determine optimal actions to be taken.

- Actions may include, but not limited to:
- Cleaning and disinfection of the immediate area
- Temporary relocation of the classroom/wing/school impacted for cleaning & disinfection
- Possible school site closure
- Contact tracing by the NMDOH
- Student / staff contact by CDHA Nursing/Social Work

Rationale for action will be based on the severity or number of cases in a classroom or school setting following NMDOH guidance and recommendations.



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	<p>New Mexico's COVID-19 Hotline</p> <ul style="list-style-type: none">● Call: 1-855-600-3453 <p>Non-Health Related COVID-19 Questions</p> <ul style="list-style-type: none">● Call: 1-833-551-0518 <p>New Mexico's Crisis and Access Line</p> <ul style="list-style-type: none">● Call: 1-855-662-7474	
<p>Nursing Office Well-Students</p> <p>Classroom First Aid Baggies to be provided by Nursing Staff</p>	<p>Minor injuries</p> <ul style="list-style-type: none">● These include minimally bleeding nosebleeds, minor scrapes or cuts, falls where the student is not injured, loss of tooth with minimal bleeding, needing to go to the bathroom, needs a drink of water, chapped lips, needs to blow their nose, simple cough due to allergies. <p>Students who are perceived to have minimal injury should be treated in the classroom.</p> <p>Minor cuts/scrapes</p> <ul style="list-style-type: none">● Have student wash hands / use hand sanitizer● If the student is old enough have them gently clean the scrape with water and apply the band-aid <p>Chapped Lips</p> <ul style="list-style-type: none">● Using the clean/new supplied cotton tipped applicator● Obtain Vaseline / chap lip ointment and apply to the lips● Toss the cotton tipped applicator. DO NOT RE-USE FOR ADDITIONAL OINTMENT. <p>Simple one-time headache</p> <ul style="list-style-type: none">● Have the student drink 8 oz of water. Many times, they are dehydrated	<ol style="list-style-type: none">1. Staff training2. Nursing staff to provide First Aid Baggies for each classroom



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- Allow them to rest their head on the desk for ten minutes. If the headache remains – Send them to the Nursing Office

Bloody Nose

- In our dry climate, many students have bloody noses.
- When the nosebleed is minimal, give the student a tissue, have the child sit down, hold their head down toward the knees and pinch the bridge of the nose.
- After the bleeding has stopped allow them to wash their hands and face.
- Should there be a significant amount of blood – send them to the Nursing Office.

Stomach-ache

- Often a student will complain of a stomach-ache when they need to have a bowel movement (BM)
- Have the student go to the restroom prior to sending to the Nursing Office
- Have the student drink a glass of water
- Wait 10-15 minutes. Should the stomach continue to hurt call the nurse.

Loss of a Tooth

- Many students lose a tooth during the school day. This is exciting for them.
- When there is minimal bleeding have the student wash their hands and the tooth.
- Have the student place their tooth in the tooth box to take home.

- Staff training
- Nursing staff to provide First Aid Baggies for each classroom



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	<p>Student Tiredness</p> <ul style="list-style-type: none">• Do Not send students to the Nursing Office for being tired, unless you believe the child is ill or there is something wrong.• The student will not be allowed to “rest” in the Nursing Office	
<p>Well Students Injured</p>	<p>Call the Nursing Office for students who are injured and need greater assistance than minor first aid to receive guidance from the Nurse or Health Assistant.</p> <ul style="list-style-type: none">• If the student is able and social distancing can be safely followed the Nurse or Health Assistant may request the student to come.• Many Nursing Offices will have “mobile” first aid units and the Nurse or Health Assistant may attend the student at the site. <p>When you believe a life-threatening injury has occurred, call the school nurse and administrator immediately.</p>	
<p>Well Students Scheduled Medication</p>	<p>Scheduled medication for a student</p> <ul style="list-style-type: none">• The student will be given a scheduled time to come to the Nursing Office or will be called to the Nursing Office.• When social distancing in not possible the medication will be brought to the student	
<p>Well Students Asthma</p>	<p>CDHA has a strong Asthma Program which has proven to be extremely beneficial to our students when helping them recognize signs and symptoms, learning about their disease process, and appropriate use of asthma medication. The program will continue with modification.</p> <p>Students will:</p> <ul style="list-style-type: none">• Be assigned an arrival time based on their PE schedule• Arrival will be staggered to meet social distancing guidelines	



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	<ul style="list-style-type: none"> • Students may need to form a small line outside the nursing office, standing 6 ft apart, while waiting for pulse oximeter, lung assessment and medication if required. • This process may take a little more time than the previous year. This is why it is essential students arrive at the scheduled time. 	
<p>Well Students Complex Medical Procedures</p>	<p>Students requiring complex medical procedures will have the procedure scheduled to meet their health needs based on medical orders.</p> <p>Students requiring emergency medical procedures:</p> <ul style="list-style-type: none"> • Will be seen immediately upon arrival. • Will receive emergency care at their location <p>Student's health needs will determine how the procedure is addressed.</p>	<ul style="list-style-type: none"> • Students already present in the Nursing office may need to wait outside of the nursing office, in line, standing 6ft from each other. <p>Nurses will require:</p> <ul style="list-style-type: none"> • N95 Face Masks / Gloves • Face Shields / Gowns
<p>Well Students Social & Emotional Health and Safety</p>	<p>Training</p> <ul style="list-style-type: none"> • Helping Children Thrive During the Pandemic <ul style="list-style-type: none"> ○ The New Three Rs: Helping Children Thrive During the Pandemic and Beyond ○ Suicide Prevention ○ Staff will receive (virtual) training • Identifying a student in need and resources available • Talk with a student about their feelings or needs • Child Abuse and Neglect • Grief and Grieving <ul style="list-style-type: none"> ○ Losses ○ Community ○ Death • See something - say something • CPI training as needed • OLWEUS 	<p>Nurses, Social Workers, Counselor, attendance advocate</p>



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	Identify Social & Emotional Support Teams to provide immediate response	
Well Students Diabetes	<p>Students who have been diagnosed with Diabetes will have scheduled times to arrive in the Nursing Office based on their needs and medical orders.</p> <p>Students will be permitted to have snacks, water, and medication in the classroom setting.</p> <p>Emergent care will be based on the needs of the student:</p> <ul style="list-style-type: none">• The School Nurse will go to the classroom when needed• Student will be seen immediately upon arrival	Students already present in the Nursing office may need to wait outside of the nursing office, in a line, standing 6ft from each other.
Well Students Screenings	<p>Vision and Hearing Screenings will be scheduled to follow the guidelines of social distancing. Emphasis will be placed on:</p> <p>Special Education Students</p> <ul style="list-style-type: none">• Students involved in the MLSS Process• Students /Teachers reporting difficulties impacting the educational process <p>Dental Screenings</p> <ul style="list-style-type: none">• Will be scheduled as NMDOH permits <p>Additional Screenings</p> <ul style="list-style-type: none">• Scheduled to meet student health needs <p>Home Visits</p> <ul style="list-style-type: none">• During the COVID-19 Pandemic home visits will not occur. Home visits place the student, family and staff at risk for contracting the COVID-19 virus.	<p>The following will need to be considered:</p> <ol style="list-style-type: none">1. Separate room for screenings to promote social distancing2. Scheduling small groups of students3. Cleaning and sanitizing equipment between each student.



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<p>Well Students LICE checks</p>	<p>DO NOT SEND A STUDENT TO THE NURSING OFFICE WITH SUSPECTED LICE. They will be sent back to the classroom. When a teacher suspects a student has lice, they will be required to contact the parent.</p> <p>Lice checks will not be done in the School Nursing Office and the Nurse or Health Assistant will not come to the classroom to check a student.</p> <p>Lice is considered a public health nuisance, according to the Academy of Pediatrics it <i>causes a high level of anxiety among parents of school-aged children.</i></p> <ul style="list-style-type: none">● <i>It is important to note that head lice are not a health hazard or a sign of poor hygiene and are not responsible for the spread of any disease.</i>● <i>Despite this knowledge, there is significant stigma resulting from head lice infestations in many developed countries, resulting in children being ostracized from their schools, friends, and other social events</i>● <i>Screening for nits alone is not an accurate way of predicting which children are or will become infested, and screening for live lice has not been proven to have a significant effect on the incidence of head lice in a school community over time.8,19,77</i>● <i>In addition, such screening has not been shown to be cost-effective. In a prospective study of 1729 schoolchildren screened for head lice, only 31% of the 91 children with nits had concomitant live lice.</i>● <i>Only 18% of those with nits alone converted to having an active infestation during 14 days of observation.78</i>	<p>Training for:</p> <ol style="list-style-type: none">1. Administrators2. Staff
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	<ul style="list-style-type: none"> • <i>Because of the lack of evidence of efficacy, routine classroom or school wide screening should be discouraged.</i> <p>Reference: Pediatrics: Head Lice, Cynthia D. Devore, Gordon E. Schutze and THE COUNCIL ON SCHOOL HEALTH AND COMMITTEE ON INFECTIOUS DISEASES</p> <ul style="list-style-type: none"> • Pediatrics May 2015, 135 (5) e1355-e1365; DOI: https://doi.org/10.1542/peds.2015-0746 	
<p>Wellness Immunizations</p>	<p>Immunizations are required by NM state law. School Nurses and Health Assistants will maintain immunization records on all students and run non-compliance reports.</p> <p>Students in both the Hybrid Model and Online programs are required by NM law to have immunizations.</p> <ul style="list-style-type: none"> • NMSA 1978, § 24-5-2 makes it unlawful for any student to enroll in school unless the student is immunized, or otherwise properly exempted. • NMSA 1978, § 24-5-4 , 7.5.2.8 NMAC and 6.12.2.8(F) NMAC authorize and require each school superintendent to prepare a record showing the immunization status of every child enrolled or attending a school under his or her jurisdiction. • Additionally, 6.12.2.8 NMAC requires that schools start disenrollment proceedings for students who are unable to provide satisfactory evidence of commencement or completion of immunization or an exemption from immunization. • Section 6.12.2.8 NMAC and NMSA 1978, § 24-5-4 also stipulate that parents or guardians who neglect or refuse to permit their child to be immunized against diseases as required by law shall be reported by the school superintendent to the director of the public health division. <p>Families requesting exemptions may do so by following the guidelines provided by the NMDOH: https://www.nmhealth.org/about/phd/idb/imp/sreq/</p> <p style="text-align: center;">NMDOH Immunization Requirements NMDOH: New Mexico Immunization Authority Letter</p>	<p>Procedures and compliance of immunizations will be followed by CDHA Nursing Staff.</p>



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	<p>The parent/guardian is responsible for obtaining a copy of the immunization record or the NMDOH approved and completed immunization exemption form and returning it to the school nurse.</p> <p>Parents of students not in compliance with mandated immunizations will be given notice their child requires an immunization.. Students will be disenrolled, as per NM, law should immunizations or exemptions not be provided to the school nurse.</p>	
Wellness Students and Staff	<p>CDHA Nurses will work with students/families and their medical care provider to establish best care practices for students with medical needs and are considered at high risk for contracting COVID-19.</p> <p>Staff who have medical needs and are considered at high risk for contracting COVID-19 should work directly with the CDHA Human Resources Department.</p>	<p>Nurse will contact the student's medical provider when the need arises.</p> <p>Staff should contact their Medical Care Provider and CDHA Human Resources.</p>
Wellness School Based Health Centers	<p>The Charter Schools Nursing Services and School Based Health Centers (SBHC) are an integral part of our CDHA Health Services Community. Many students and families have come to rely on the services provided.</p> <p>Services will be continued as permitted by the NMDOH/NMPED. SBHC staff are not considered visitors or volunteers.</p> <p>LCDF-SBHC services are open to all students of the district and operate at CHS, CMS, DPA, and STHS</p> <p>NMDOH and LCDF-SBHC will assist GISD in the surveillance and rapid response testing program for all staff. NMPED Requirements for Reentry #2, pg.5</p>	



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<p>Nursing Office Space For Social Distancing & Isolation</p>	<p><i>“Work with school administrators, school nurses, and other healthcare providers to identify an isolation room or area to separate anyone who exhibits COVID-like symptoms.” NMPED When... becomes sick at school, Reentry Guidelines, pg 21.</i></p> <ol style="list-style-type: none"> 1. The current Nursing Office area will be considered the “clean” area for well students and staff needing health services. 2. A second location, (break room, lounge, work room) will be designated as a “contaminated or isolation” area for students and staff presenting with possible COVID-19 symptoms or other communicable disease. <ul style="list-style-type: none"> ● Minimal furniture and equipment in the room. ● Room will require a sink and if possible, a restroom. 	<p>Work with Campus Administrator to identify an area to be used for those with possible communicable disease.</p> <p>Develop solutions for accommodations.</p>
<p>Special Education Specific</p>	<p>CDHA SPED Reopening Scenario B1 https://docs.google.com/document/d/1LjdMy4qdnkoT3zvBFDhgZod7dU-Wjr-X/edit</p> <p>NMPED Supporting at-risk students, Reentry Guidelines, pg 20.</p> <p>Student re-entry plan is specific to their IEP</p> <p>When meals for students are served in the cafeteria:</p> <ul style="list-style-type: none"> ● students whose IEP states meals will be provided in the cafeteria setting will participate in that setting. ● Students will need extra-sanitizing supplies. ● Students must be accompanied by staff during meals and during times of transitions. <p>Students:</p>	



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- In self-contained units with special needs must be accompanied by appropriate staff at all times.
- All students who are able will wear mask, exceptions may be include students with:
 - Sensory issues
 - Respiratory impairments, such as: asthma, excessive drooling, tracheotomy, etc.
 - Orthopedic issues
 - Intellectual disabilities that have difficulty comprehending the important of the mask
 - Intermittent behavioral issues
 - Students who do not have the ability to put on and take off a mask should not wear a mask
 - Any other condition, where wearing a facial mask, would impede their ability to participate in the educational setting
- Students will participate in recess, breaks and all school activities as per their IEPs.

PPE:

Teachers and staff exposed to or in contact with bodily fluids will be provided with:

- N95 Face Masks
- Face Shields
- Gowns
- Nitrile / strong gloves

Staff will be required to wear PPE as situation mandates

Health and Related Therapy Services

Re-enforce training with staff regarding toileting and changing.



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	<ul style="list-style-type: none">• Students participating in face-to-face learning at the school site will receive health and related therapy services as established in the student's IEP. <p>Home Visits</p> <ul style="list-style-type: none">• During the COVID-19 pandemic, home visits will not occur. Home visits place the student, family and staff at risk for contracting the COVID-19 virus. <p>Custodial Services</p> <ul style="list-style-type: none">• Classroom floors need to be mopped daily in the SPED programs for ASC, LSC, DSC, SCC, and BSC. Doors, doorknobs, fixtures, all surfaces need to be disinfected daily.• Bathrooms need to be thoroughly cleaned and disinfected at the end of each day.• Trash needs to be picked up twice a day in the special education self-contained classrooms.• Additional supplies such as disinfectant wipes/spray and extra rolls of paper towels and trash bags will be needed.	
Pre-K Specific	NMPREK at CDHA will be at FULL CAPACTIY as mandated by the NMPED and ECE&C Department, subject to change based on health orders. <ul style="list-style-type: none">• Curriculum<ul style="list-style-type: none">○ Owl Curriculum• Shared spaces<ul style="list-style-type: none">○ Restrooms○ General• Social Distancing<ul style="list-style-type: none">○ Staff wearing N95 masks○ Gowns/ gloves/ face shields as needed	Work with PPD to evaluate needs to provide an environment that is healthy and safe for all students. <ul style="list-style-type: none">• PPD will take care of shared areas• Meeting to discuss CDHA procedures<ul style="list-style-type: none">○ Mask○ Social distancing○ No use of Break Rooms



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	<ul style="list-style-type: none"> ○ Due to the nature of the Pre-K structure social distancing may not always be possible. Learning centers will be structured in a way to reduce social contact ○ Limit group size to reduce social contacts <ul style="list-style-type: none"> ■ Increased individual learning activities ● Masks for students <ul style="list-style-type: none"> ○ As appropriate ○ Teaching them not to touch face ● Parental Education <ul style="list-style-type: none"> ○ Health Education General Information ○ General COVID-19 information ○ Why is important for adults to follow social distancing practices ● Responsibility for personal space - cleaning up after self. ● Nursing Services <ul style="list-style-type: none"> ○ Designate a specific nurse to work with each Pre-K <ul style="list-style-type: none"> ■ Schools with a Pre-K on Campus will work with the nurse assigned to the campus 	<p>Collaborative effort by all staff to provide daily cleaning and sanitation of equipment and manipulatives.</p> <p>Tubs with disinfectant to cleanse manipulatives between use.</p> <p>List provided to PPD to provide:</p> <ul style="list-style-type: none"> ● Tubs ● Sanitizer
<p>Kindergarten</p>	<p>The CDHA Reentry Plan calls for school to begin on Aug. 10 with the distribution of technology to all students, virtual home visits, and guidance for staff, students, and families on safely attending school and effectively learning at home. Students are to begin the Hybrid Model in school on Sept. 8, 2020 unless there is a change on health orders.</p> <p>CDHA will implement the Hybrid Model in Kindergarten at the school campus (a combination of in-person and online learning). Student groups will be divided into two classrooms at each grade level. Group A will be with the teacher and Group B will be with an Educational Assistant and they will switch “adults” every two days. Parents will also have the option to keep their children at home and work with the school via Remote Learning (all</p>	



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	<p>online), pick up learning packets from school, and do conferencing via Learning Management System, Google Meets, or Zoom.</p>	
Grades 1-4	<p>The CDHA Reentry Plan calls for school to begin on Aug. 10 with the distribution of technology to all students, virtual home visits, and guidance for staff, students, and families on safely attending school and effectively learning at home. Students are to begin the Hybrid Model in school on Sept. 8, 2020 unless there is a change on health orders.</p> <p>CDHA will implement the Hybrid Model in grades 1-4 at the school campus (a combination of in-person and online learning). Student groups will be divided into two classrooms at each grade level. Group A will be with the teacher and Group B will be with an Educational Assistant and they will switch “adults” every two days. Parents will also have the option to keep their children at home and work with the school via Remote Learning (all online), pick up learning packets from school, and do conferencing via Learning Management System, Google Meets, or Zoom.</p>	
Grades 5-8	<p>The CDHA Reentry Plan calls for school to begin on Aug. 10 with the distribution of technology to all students, virtual home visits, and guidance for staff, students, and families on safely attending school and effectively learning at home. Students are to begin the Remote Learning Model, unless there is a change on health orders that would allow for students to re-enter school in a safe way. This decision was made based on school space available to accommodate the lower grades, this was necessary. Depending on space, we may be able to bring in students in other grades and do the Hybrid Model just like in grades 1-4, as long as we do not exceed 50% of our student enrollment.</p> <p>CDHA will implement the Remote Learning Model (online learning) in grades 5-8. Parents will also have the option to send their children to school if we have the space to accommodate them, pick up learning packets from school, and do conferencing via Learning Management System, Google Meets, or Zoom.</p>	



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Should a Distance or Remote Learning Environment Be Necessary

Human Resources	Should a classroom, school, or the district be required to implement a distance or remote learning model Human Resources may be required to make staffing re-assignments to meet the needs of students.	
Nursing and Health Services Department	<p>The Nursing Office will become a Virtual Office. Nurses and Health Assistants will utilize established virtual Nursing Offices for the following:</p> <ul style="list-style-type: none">● Virtual office hours for 4-5 hours per day to be available for students and families. Virtual office hours will be the same for each campus.● Staff hours will be re-established to follow an 8:30 am - 4:00pm schedule or follow the schedule set by their campus after approval by Nursing Administration (Dismissal will be at 1:50 for teachers to do online learning and prep. Time from 2:00-4:00 daily)● Student Immunization records will be reviewed, updated and reported. The NM law regarding school immunizations remains unchanged.● Screenings will be scheduled for students in the MLSS process, Special Education to meet their educational needs.● Nurses will be asked to develop educational modules for students, parents, and staff on a variety of health topics to be placed in the virtual office space.● Nurses will assist with student and staff COVID-19 tracing within the district and develop or work with an established database for their school.● Nurses and Health Assistants will continue to develop pamphlets to be distributed weekly to families via school lunch program.● Health Assistants will call each family on a rotating basis doing well checks.	



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| | <ul style="list-style-type: none">● Nurses will continue to develop and update IEPs and work with families to obtain necessary documentation.● When permissible, Nurses may schedule appointments with students / families to assist with health needs and/follow-up.● Nurses and Health Assistants will schedule screenings as needed to meet students IEP or health needs.● Nurses will continue with the “Talk to a CDHA Nurse” phone - line to be available in both English and Spanish.● The school nurse and/or health assistant will continue normal nursing office hours if SPED students are permitted to remain on campus in small groups during full on-line/virtual models. | |
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*We are an Albuquerque Public Schools approved charter school and will also follow their guidance. Information on their re-entry plans below:

<https://www.aps.edu/schools/reentry-plan/documents/instructional-operational-reentry-plan-sy20-21>

<https://www.aps.edu/schools/reentry-plan/documents/covid-19-operational-reopening-plan-for-albuquerque-public-schools-fall-2020>